

Jefferson Middle School

2023-2024



(310) 533-4794
21717 Talisman Street
Torrance, CA 90503

www.jefferson.tusd.org

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



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JAGUAR PRIDE!

MISSION AND VISION STATEMENT

Mission Statement

Jefferson Middle School fosters a diverse community of life-long learners committed to strategically developing academic and personal growth.

Vision Statement

Jefferson Middle School will be the exemplary South Bay destination school in which the community fosters globally competitive citizens.

“Best in the West”

Welcome

Welcome Jefferson Jaguars to another successful school year! We are proud of our school and look forward to working together with students, parents and staff to continue JMS as a productive, nurturing, and invigorating environment for student learning.

This student planner is intended to keep your assignments in order, plan ahead and assist you in keeping organized for academic success. This book also provides a major form of communication between school and home regarding assignments and activities. These first few pages provide important information regarding JMS rules and expectations to guide you through a positive year.

Tentative School Calendar 2023-2024

(Please check district & school websites & emails for updates)

August

24 First Day of School, 8:40am

September

04 Labor Day Holiday/No School
05 JMS Family Night: Music Program/Parent Meeting
08 Start-of-Year Pep Assembly
12 PTSA Board Meeting
15 JMS Student Council Election
19 Back-to-School Night (**No Late Start/Early Out**)
5pm Welcome Parent Meeting in cafeteria
5:30pm PTSA Meeting in cafeteria
6:00-7:25pm Classroom Visits
7:30pm GATE & ELMAC Parent Meetings
25 No School (Local Non-Instructional Day)

October

03 Q1 Progress Reports available in PowerSchool
06 Pep Rally
06 Make-up Picture Day
10 PTSA Board Meeting
13 Club Rush Event at Lunch
17 JMS Family Night: Music Program Fall Concert
19 Great Shake-Out Drill
20 PTSA Reflections Contest Entries Due
23-27 Red Ribbon Week
25-26 GATE Enrichment Activity
31 Halloween Events

November

03 End of Quarter 1
07 JMS Family Night: Dia de Los Muertos
10 Veterans Day Holiday/No School
14-18 Spirit Week/Autumn
14 PTSA Board Meeting
17 Quarter 1 Awards Assembly
20-24 Thanksgiving Holiday Break/No School
28 JMS Family Night: Astronomy Night

December

05 PTSA Board Meeting & Holiday Dinner
12 JMS Family Night: Music Program Holiday Concert & PTSA Association Meeting
18-21 Spirit Week/Winter
19 Q2 Progress Reports available in PowerSchool
22-31 Winter Break/No School

January

01-07 Winter Break/No School
08 School Resumes
09 PTSA Board Meeting
15 Martin Luther King Jr. Holiday/No School
22-26 Spirit Week

24 8th grade Panoramic Picture
24-25 GATE Enrichment Activity
26 End of Quarter 2 / End of Semester 1
26 PTSA Winter Dance

February

02-04 Camp Pali for 6th Grade Participants
09 Quarter 2 Awards Assembly
12 Lincoln Birthday Observed/No School
13 PTSA Board Meeting
19 Presidents Day Holiday/No School
20 JMS Family Night: STEM TACULAR Science Night & PTSA Association Meeting
23-25 Camp CIMI for 8th Grade Participants
29 8th grade Promotion Pictures
29 Read Across America Day

March

01 PTSA Honorary Service Dinner
04-13 Spirit Week/College & Career Week
05 Q3 Progress Reports available in PowerSchool
06 Spring Picture Day
08 Pep Rally (College Week)
12 PTSA Board Meeting
13 Career Day
14 Student Free Day/No School
15 No School (Local Non-Instructional Day)
19 JMS Family Night: Student vs Staff Basketball
22-24 Astro Camp for 7th Grade Participants
25-29 Spirit Week/Spring
26 Greek Day for 6th Grade Students
27-28 GATE Enrichment Activity
29 End of Quarter 3

April

01-05 Spring Break / No School
08-12 Blue Ribbon Week
09 PTSA Board Meeting
16 West Area Choral Festival at WHS
19 Quarter 3 Awards Assembly
22-26 JMS Library Book Fair
26 Advanced Band Festival (California Adventure)

May

04 PTSA Spring Dance
06-10 JMS Staff Appreciation Week
07 West Area Music Festival at WHS
10 Pep Rally
13-29 **State CAASPP Testing**
14 Q4 Progress Reports available in PowerSchool
14 PTSA Board Meeting
14 West Area Band Festival (Advanced Band)
22-23 GATE Enrichment Activity
27 Memorial Day Holiday/No School
31 Renaissance Day for 7th Grade Students

June

04 **OPEN HOUSE (No Late Start/Early Out)**
JMS Band Spring Concert
PTSA Association Meeting
6:00-7:00pm Classroom Visits
05 8th Grade Field Trip
05-06 JMS Spring Musical
07 Multicultural Day
07 Yearbook Distribution
07 8th Grade Promotion Dance
10 8th Grade Aloha Picnic
11 8th Grade Awards Night
13 Last Day of School – Early Dismissal, 12:00pm
13 8th Grade Promotion at WHS
13 End of Quarter 4 / End of Semester 2

Jefferson Middle School Behavior Expectations

“Where we feel safe & like we belong, we can learn & be our best self”

	Be Respectful	Be Responsible	Be Safe
On Campus Indoors	<ol style="list-style-type: none"> 1. Enter indoor spaces quietly 2. Use respectful language & noise level 3. Hats/beanies indoors at staff discretion 4. Remove hats & stand quietly during the flag salute 5. Remain seated unless otherwise permitted 6. Active listening at all times “Look like you’re listening” 7. Respect the privacy of others 8. In the main office, minimize conversations with students sitting in the lobby & wait for staff to acknowledge you prior to politely asking for help 9. Respect others & their property, including school property 	<ol style="list-style-type: none"> 1. Be on time 2. Use restroom prior to class (snack/lunch) 3. Be organized & prepared to learn (Use JMS Planner) 4. Remain on task & complete assignments on time (including absent work) 5. Strive for high quality work - ask teacher for help when needed 6. Devices/electronics out only with teacher permission 7. Gum-free campus 	<p>“See Something, Say Something”</p> <ol style="list-style-type: none"> 1. Follow JMS Dress Code (ex. “Hoods on shoulders”) 2. Respect others’ personal space (keep hands/feet to yourself) 3. Follow directions & use materials appropriately 4. “Go, Wash, Go” in restrooms 5. Alert staff when restrooms need extra cleaning 6. Follow emergency procedures
On Campus Outdoors	<ol style="list-style-type: none"> 1. Remove hats & stand quietly during the flag salute 2. Use respectful language 3. Hallways are quiet zones 4. Quietly stand in food lines, wait your turn, & take only what you need (reduce waste) 5. Demonstrate good sportsmanship 6. Respect ballroom rules 7. Respect others & their property, including school property 	<ol style="list-style-type: none"> 1. Remain in view of supervision & out of hallways 2. Eat in assigned areas & clean up after yourself (place trash/recycle in correct bins) 3. Gum-free campus 4. Be a team player, follow rules, & include others in games & activities 5. Use PE approved sports equipment 6. Devices, cell phones & headphones/airpods must be “Off & Out of Sight” 	<ol style="list-style-type: none"> 1. Follow JMS Dress Code (ex. “Hoods on shoulders”) 2. Respect others’ personal space (keep hands/feet to yourself) 3. Use your own locker - keep locker combo private 4. Retrieve items from your locker quickly, then move out of the way 5. Walk until you reach the blacktop or field 6. Keep outdoor areas clear of personal belongings 7. Follow emergency procedures
Off Campus	<ol style="list-style-type: none"> 1. Exit campus by 3:30pm 2. Use respectful language 3. Respect others & their property, including school & community property 4. Clean up after yourself 5. Be respectful on social media - always THINK before posting. Is it T rue, H elpful, I nspiring, N ecessary, & K ind? 	<ol style="list-style-type: none"> 1. School rules apply on your way to & from school 2. Play games & sports in appropriate areas 3. Keep track of your belongings 4. Participate in community service activities 5. Be responsible on social media 	<ol style="list-style-type: none"> 1. Be aware of your surroundings - remove headphones & watch for traffic when crossing streets 2. Wear & fasten your helmet 3. Walk your bike, scooter, skateboard, etc on the sidewalk as you approach & exit JMS 4. Be safe on social media 5. Keep passwords and private information private

The Jefferson School Office

Open M-F, except for holidays and school breaks, from 8:00am – 4:00pm. Located at 21717 Talisman Street, Torrance California, 90503.

Phone: (310) 533-4794 Fax: (310) 972-6398

Website address: www.jefferson.tusd.org

OFFICE STAFF

Principal – Ms. Nunes Assistant Principal – Mr. Loaiza
Secretary – Mrs. Dungy Attendance Clerk – Mrs. Paredes
Counselor – Ms. Balooch Health Assistant – Ms. Morgan

OFFICE PHONES

Office Phones are not for student use **except in cases of emergency**. Please make special arrangements with your child *before* they leave home in the morning. The phone may be used **ONLY** before school, nutrition, lunch, and after school, **not** during class instruction.

HEALTH OFFICE & MEDICATION PROCEDURES

Board Policy 462.2 Medication Request States: “No medication will be given without written request from parent or guardian **and** a licensed physician.”

1. Written statement from the licensed physician shall detail the methods, amount, and time scheduled by which such medication is to be administered.
2. A written request from the parent or guardian of the pupil granting their permission that the physician's orders are carried out.
3. No medication is to be kept in the classroom or in student's care or possession. It must be brought to the Health Office. It is the student's responsibility to report to the office to take prescribed medication at designated times. Students **will not** be called.
4. A parent/guardian may bring a prescribed medication to the JMS health office and give it to their child directly.
5. If an “over the counter” medication is needed, the same procedures will be followed.

School Hours

School begins at 8:40am M, W, Th, and F. “Late Start Tuesdays” begin at 9:25am. Students are expected to be in their classroom seated when the tardy bell rings. A supervised Study Hall runs from 8:15-9:00am on Tuesdays. Parents must fill out the appropriate Study Hall paperwork with the main office for students to partake in this offering.

The regular school day ends at 3:16pm. Students must exit and leave campus by 3:30pm unless participating in an after-school club or other designated school activity. Students violating this policy will receive an initial warning letter home to parents, and any repeated violation will lead to school discipline.

Minimum day dismissal is at 1:50pm. Minimum days do NOT have after school programs. All students must be off campus by 2:05pm on minimum days. There will be NO supervision after that time.

Attendance Policy

Every child is required by state law to attend school full time until the age of eighteen. A child is considered excused from school **only** for the following: illness, dental appointments, medical services, court appearances, bereavement, and quarantine by a health official. Students are expected to attend school daily and on time, unless ill. All other absences beyond an illness or bereavement will be noted as unexcused on the child's record. If students are going to be missing 3 or more days, please obtain an independent study contract from the office 2 weeks prior to the absence. **All absences must be verified by the parent within 3 days of the student's absence.** Absences can be reported online via the JMS website, by phone (310.533.4794), in person, or by a written note to our front office staff. Verification notes must include the child's first and last name, the parent signature, exact dates of absence, and reason for absence. The student must present this note to the Attendance Office before school in order to be readmitted. A student with 3 or more unexcused absences or tardies will, by law, receive an attendance written notification warning letter. If absences and/or tardies continue, the student and parent(s) will be referred to the School Accountability Review Board for a hearing.

Tardy Policy

Students are expected to be at school daily, on time. Tardiness not only interrupts the instructional program but also cultivates bad habits with pupils. Ample time is provided between classes. All students arriving to school after the first period tardy bell **MUST** first report to the Attendance Office. Any student who arrives late to class may face the following consequences:

3 Tardies – Behavior Support

6 or more Tardies – Extended Behavior Support / 8th Grade point loss towards Promotion activities

Students Leaving Campus

Parents/Legal Guardians must notify the Attendance Office in **writing**, signed by the parent or guardian, if their child needs to leave campus during the school day. It is against school policy to release any student from campus on the authority of a phone call only. Requests to leave early must be brought to the Attendance Office prior to the start of the school day. Parents must come to the attendance office to sign their student out of school. Students will not be released to wait on the sidewalk due to safety and supervision concerns. Students who leave campus without permission will receive disciplinary action.

Nutrition and Lunch Breaks

Cafeteria service begins the first day of school. All students are to remain on campus for lunch. **JMS does not issue permanent student lunch passes.** Students are to eat in the designated areas of the patio or inside the cafeteria for nutrition and lunch. Snacks, beverages (except for water), and lunches are to be eaten in the designated areas and **are not allowed** on the field, yard, hallways, or blacktop. Students are expected to pick up after themselves, clean up their area, and throw away trash upon finishing eating.

CAFETERIA – The school cafeteria is open daily for Nutrition/Snack and Lunch. Snack items are offered during the nutrition break and lunch items are offered during the lunch period. Student snacks and lunches will continue to be free of charge, except for the “Red Cart”. Additional information can be found online at www.tusd.org/nutrition-services.

FREE / REDUCED LUNCH – Although meals are free of charge, families are still highly recommended to submit a meal application online by visiting family.titank12.com. You do not need a Titan account to complete a meal application. Please complete one application per household.

RED CART – The “Red Cart” offers a variety of food choices to purchase during both snack and lunch. “Red Cart” privileges may be revoked if students cannot maintain appropriate behavior.

Student Identification Cards

Each student will be issued an ID Card. This card should be kept on their person daily and must be shown to school personnel upon request. Students may be asked to turn their ID Cards over to school authorities during Tardy Sweeps. In addition, ID Cards may be used to check out equipment during lunchtime. ID cards are also used to purchase lunch items and meals, and are utilized for other programs, dances, and activities where necessary to confirm status as a student at Jefferson Middle School.

Student Lockers

A locker will be issued to each student. The combination is given to that student only and should not be shared by that student with anyone else. We encourage parents to review how to work a combination lock to minimize student frustration. The school **is not** responsible for losses from lockers when students have shared combinations. Lockers are on loan to the student and subject to opening by the school at any time. **Food is not allowed to be kept in lockers overnight or over weekends.** Students are to maintain and keep their lockers clean at all times.

Student Textbook/Material

Responsibilities

Students may be issued textbooks and/or workbooks in classes. Each student is responsible for the books and materials checked out to them and must pay for damaged or lost items. This includes all textbooks and materials that are loaned to other students or left unattended. All textbooks must have protective book covers.

Student Supplies

As part of our commitment to assist students in developing organizational skills we recommend all students have four 8 ½ x11 in spiral notebooks to help keep school work organized.

Additionally, we recommend that students have pens, pencils, erasers, & glue sticks.

Planners will be given to every student when they enroll at JMS. Replacement planners are sold for \$5 in the office. *Please Note:* Individual teachers may have requirements for supplies and materials in addition to these general supply basics; please refer to each class syllabus.

Physical Education Requirements

Students are expected to participate daily in physical activity. State law requires weekly participation in physical education. All students are expected to wear appropriate clothing and shoes. Failure to regularly participate in P.E. will adversely affect the academic grade.

Students must bring a note with a parent’s signature to the attendance office prior to the start of the school day to be excused from Physical Education. If the excuse is longer than 3 days, then a doctor’s note must also be presented. Questions regarding PE participation excuses should be directed to the attendance office.

NOTE: On “Mile Run Day” a doctor’s note MUST accompany a request to be excused from PE participation.

Progress Reporting & Report Cards

JMS students receive a report card at the end of each quarter. The final report card is mailed home in June.

- Traditional letter grades of A, B, C, D and F are assigned to indicate student performance.
- Effort is evaluated on a 5 point scale.
- Citizenship is graded by means of an E, S, N, or U (Excellent, Satisfactory, Needs to Improve, or Unsatisfactory).
- At the midpoint of each quarter, all students will receive a Student Progress Report. The Progress Report indicates the student's achievement, effort, and citizenship in each class at that point in the grading period. Parents/Guardians are encouraged to make appointments with the teachers to discuss concerns regarding their child's progress and/or behavior at this point prior to formal grades reported at the end of the quarter.
- Parents/Guardians are encouraged to utilize the Torrance USD web-based PowerSchool system a minimum of once per week to monitor and support their child's academic progress and attendance in each of their classes.

Jefferson Behavior Expectations

The JMS school community is asked to demonstrate good citizenship and conduct by following the expectations listed on Pg. 4 and below for a safe and enriching environment. Failure to follow expectations will result in consequences per TUSD Behavior Matrix & Ed Code.

Safe School Code of Conduct

Schools must be safe for all students if optimal learning is to take place. No person has the right to deprive another of an education or from feeling safe from harm. Every student shall attend school on time and regularly; conform to the regulations of the school; obey promptly all the directions of the teacher and others in authority; observe good order and behave appropriately; be diligent in study; respectful to the teacher and others in authority; kind and courteous to schoolmates; and refrain from the use of profane and offensive language.

Tobacco use is prohibited at all times on all district property. Smoking and the use of all tobacco products is prohibited on all TUSD property. This ban applies at all times to all employees, students, and visitors.

Dogs are not allowed on campus. Dogs, with or without a leash, are hereby prohibited on any portion of any public school grounds, except organized pet shows, vaccination clinics, obedience schools which may be authorized from time to time by the public school administrator, Seeing Eye dogs, dogs used in law enforcement activities, and any other dogs authorized by the public school administrator.

Jefferson Dress Code Standards

Dress code standards at Jefferson Middle School comply with TUSD and are based on common sense and safety. **Refer to the full Dress Code policy posted on our school website.** Please be aware of what your child is wearing to school daily and that it complies with Dress Code Standards. Appropriate dress reminds students they are at school ready to learn and behave according to standards. Students are expected to look neat, clean, and use good judgment in all clothing, dressing for success in school. These standards allow for sun-protective clothing when students are outdoors during the school day. The articles for sun protective clothing include appropriate hats and sunglasses. Your support in maintaining these standards is appreciated. Policy requires a student's clothing be safe for the student and for those around them. Student clothing will not be disruptive to school operations or other students, upon staff determination. Jefferson prohibits the presence of any apparel, jewelry, accessory, note-book, & manner of grooming or other paraphernalia which, by virtue of its color arrangement, trademark or any other attribute, denotes gang membership, is provocative, and/or which advocates drug use, violence, discrimination, and/or disruptive behavior.

Clothing should be safe, comfortable, and adequately conceal undergarments. The following guidelines shall apply to school and all school activities and events:

- Students shall give proper attention to personal cleanliness and neatness of dress. **Pajamas are not allowed at school.**
- Shoes that are closed toe and closed back are to be worn at all times. No slippers or house shoes or shoes with high heels (this includes wedges) are allowed. Students must have proper shoes for PE (Toms, Uggs, Crocs and ballet flats are examples of improper shoes) and students will earn a non-dress for the day.
- Clothes shall be sufficient to conceal undergarments at all times. Pants need to be properly fitted and/or worn with a belt. We should not see undergarments (i.e. boys – underwear/boxers; girls – bras, undershirts or underwear). See-through, sheer, see through lace, fishnet fabrics (clothing with large holes), halter tops, off the shoulder, low cut tops, bare midriffs, short skirts and shorts, and swimwear are prohibited. See through shirts may be worn over a t-shirt that meets dress code.
- Dress, grooming or accessories that are considered unsafe, dangerous, a health hazard or disruptive to the learning environment shall not be allowed. Clothing and accessories may not have spikes or any other metal parts that may be a safety concern. Chain wallets and bandanas are prohibited.
- Dress, hats, accessories and jewelry which contain obscene symbols, signs or slogans, and/or which slur or degrade on the basis of race, religion, ethnicity, sex, disability or sexual orientation and impose a threat of imminent violence or disruption to the orderly operation of the school shall not be worn.

- Dress, grooming or accessories that contain language or symbols supporting sex, drugs, alcohol, tobacco, or gang association shall not be worn.
- No hoods may be worn for both boys and girls. Hats and beanies are allowed indoors per staff discretion and on the yard for sun protection and warmth. Hat bills must be worn forward.
- Sunglasses may not be worn indoors, unless prescribed by a doctor and the Health Office has a copy of your doctor's orders. Sunglasses may be worn on the yard for sun usage.
- Students' faces must be fully visible at all times. No extreme or inappropriate facial makeup, stickers, face or body tattoos or masks (unless directed by TUSD) are allowed.

Dress Code Infractions

When students are not compliant with Jefferson's dress code, the following steps will be implemented:

- Warning / Change of Clothes
- Parent called and change of clothes
- Consequence (progressive discipline)

First Infraction: Student is counseled. Student sent to the office to call home and request for a change of clothing as determined by staff.

Second (+) Infraction: Administrative Conference with student. Student reminded of dress code policy. Student sent to the office to request a change of clothing. Discipline may apply.

Third (+) Infraction: Behavior Referral issued indicating student's 3rd Dress Code Violation. Parents contacted. Additional discipline may apply.

Cell Phones and Electronic Devices

Cell phone and personal electronic device usage is prohibited during instruction, school activities & events, and nutrition and lunch breaks. Cell phones are to be kept on silent or turned off during school hours and are intended for emergency use only, unless otherwise instructed by a teacher or administrative staff member. **Parents, guardians, and/or adult family members are not to text their child during the school day as this disrupts the school day and puts the student at risk for a behavioral consequence.** Adults need to contact the school office if there is an emergency. Students are not to text or call their parent/guardian if they are sick, unless they have already checked into the health office, been evaluated and given permission to text/call home for pick-up.

Consequences for not following cell phone or electronic device expectations are as follows:

- **1st Offense** – Confiscation of device and counseling. Parent/guardian may be contacted via phone or email and device may be held in the office until a parent/guardian meets with administration.
- **2nd + Offense** – All of the above may apply. In addition, a behavior support or other consequence may be given and the student may lose the privilege of having a cell phone/electronic device on their person while at school.

Bicycles, Scooters, Skateboards, Etc.

Students who ride a bicycle, scooter, skateboard, etc (ie. electric scooter, hoverboard, electric ridden toys, roller shoes, roller blades, roller skates) to school must follow the following rules:

- Students are required by law to wear a *securely fastened* helmet. Any student not wearing a helmet will have their bicycle, scooter, skateboard, etc confiscated until a parent/guardian can bring in a helmet or pick up the item from the office.
- Students are to **WALK the bicycle, scooter, skateboard, etc** into, off of, and on campus. Students **may not ride** bicycles, scooters, skateboards, etc on campus grounds. Items need to be parked in the bike rack area. Students are not to be in the bike rack area during the school day. At dismissal, students are to retrieve bicycles, scooters, skateboards, etc and **walk** them to the sidewalk past the school parking lot.
- Bicycles, scooters, skateboards, etc are considered personal property and are not the responsibility of the school.
- All bicycles should be licensed by the Torrance Police Department.
- Any repeated violation will result in school discipline, including loss of school bicycle, scooter, skateboard, etc privileges.

Care of School Property

"Any pupil who willfully cuts, defaces, or otherwise injures in any way property, real or personal, belonging to a school district is liable for all damages so caused by such pupil" (California Education Code 16074). This includes desks, chairs, walls, textbooks, library books, and provided materials. Each student is responsible for all textbooks and materials issued. A charge will be assessed for all lost or damaged books and materials. Students will not be allowed to register in the fall until all lost book fines are paid. If a student defaces school buildings or school property, parents/guardians are held responsible for replacing or repairing the damaged property to district standards.

Behavior Support

If a student chooses to not follow the JMS Behavior Expectations, they will receive Behavior Support consequences. Examples include, but are not limited to: student conference, before/after school or lunch behavior support sessions, community clean-up, counseling, suspension, expulsion, etc. Behavior Support follows TUSD Behavioral Matrix and Education Code.

Suspensions

Students may be temporarily removed from the school for reasons including, but not limited to, the following behaviors:

- Sold or otherwise furnished any firearm, knife, explosive or other dangerous object
- Possessed an imitation firearm or imitation weapon
- Possessed a laser beam pointer on school grounds, which is prohibited. Such devices shall be immediately confiscated.
- Unlawfully possessed, used, sold, furnished or been under the influence of any controlled substance or possessed related paraphernalia
- Unlawfully ordered, arranged, or negotiated the sale of any controlled substance
- Possessed or used tobacco/vapor or tobacco/vapor products
- Unlawfully possessed, or unlawfully ordered, arranged, or negotiated to see any drug
- Committed robbery or extortion
- Knowingly received stolen school or private property
- Caused or attempted to cause damage to school or private property
- Willfully used force or violence
- Committed or attempted to commit a sexual act or assault
- Committed an obscene act or engaged in habitual profanity or vulgarity
- Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties

Expulsions

This is for the most serious violations and will result in a student being removed from the school district for one or more semesters. Expulsion will be recommended, but is not limited, for the following:

- Possession of a firearm, including imitation firearms
- Brandishing a knife
- Sale of controlled substance
- Committing or attempting to commit a sexual act, assaults or battery
- Harassing, threatening or intimidating a witness.

Positive Recognition

Students demonstrating appropriate behavior may receive positive recognition through a variety of methods including, but not limited to:

- Jaguar Paws which may be exchanged for various items in classroom or school “stores” or turned in for prize drawings that take place throughout the year
- “Shout-outs” in the school newspaper
- Award & recognition at quarterly assemblies
- Positive note to student &/or parent/guardian
- Phone call or email home



Behavior Contract

My parent/guardian(s) and I have read and understand the policies and expectations for Jefferson Middle School presented on the previous pages. We also understand that behavior expectations will be reviewed and reinforced periodically during Tutorial, Homeroom, assemblies, etc. We agree to actively contribute to the Jefferson community by demonstrating positive behavior and act in a Respectful, Responsible, & Safe manner at all times.

Student Name

Student Signature

Parent/Guardian Name

Parent/Guardian Signature

JMS Staff Member Name

JMS Staff Member Signature



JMS Tutorial Planning Sheet

Students – Each week, you will record your tutorial sessions on this form.

For both Open & Closed Sessions record the **Date, Subject, Room Number, and Teacher** for the session you will be attending.

[illegible]

