

Anza Elementary ELMAC Meeting #1

English **L**earner **M**ulticultural **A**dvisory **C**ommittee

October 12, 2023

Agenda

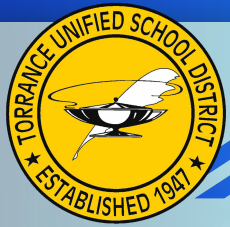
- **Call to order and introductions**
- **ELMAC**
 - **Bylaws**
 - **Benefits**
 - **Responsibilities**
- **Robert's Rules of Order**
- **Election of Officers**
- **School Policies**
- **Programs for English Learners**
- **Parent Training Needs**
- **Calendar Next Meeting Adjournment**



ELMAC Bylaws



- **Purpose:** The purpose of this committee shall be to advise in matters pertaining to the school and its educational programs
- **Membership:** Parents of ELL children enrolled in the English learner program in site schools be present at the announced open general meeting or citizens of of the local area



Torrance Unified School District

2023-24 District English Learner Multicultural Advisory Committee (DELMAC)

DELMAC Meeting #1	DELMAC Parent Conference	DELMAC Meeting #2	DELMAC Meeting #3	DELMAC Meeting #4
Date October 20, 2023	Date December 8, 2023	Date January 19, 2024	Date March 1, 2024	Date May 17, 2024
Time 10:00am - 12:00pm	Time 9:00am - 12:00pm	Time 10:00am - 12:00pm	Time 10:00am - 12:00pm	Time 10:00am - 12:00pm
Location Levy Adult Center 3420 W. 229th Pl. Torrance, CA 90505 Room 20	Location Torrance Cultural Arts Center 3330 Civic Center Dr. Torrance, CA 90503	Location Levy Adult Center 3420 W. 229th Pl. Torrance, CA 90505 Room 20	Location Levy Adult Center 3420 W. 229th Pl. Torrance, CA 90505 Room 20	Location Levy Adult Center 3420 W. 229th Pl. Torrance, CA 90505 Room 20

Language Interpretation Available: To Be Determined

ELMAC Bylaws



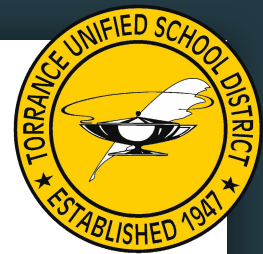
- **Officers:** Chairperson, Vice-Chairperson, Secretary, DELMAC Representative(s)
- **Meetings:** Minimum of 4 meetings per year, one offered in the evening
- [CLICK HERE](#) for full bylaws handout

Benefits of ELMAC



- To participate in parent education
- To help determine the needs of our English Language Learners (ELLs)
- Parents can express and share their concerns and successes with the site administration and other parents.
- To Increase understanding of policies and programs
- The recommendations made by ELMAC are given to School Site Council (SSC), the decision making committee of the school.
- To increase awareness and understanding of TUSD's cultural diversities

ELMAC Member Responsibilities



- Advises the Principal on programs and services for English Language Learners (ELLs)
- Advises the School Site Council (SSC) on the development of the School Plan for Student Achievement (SPSA)
- Assists with school needs assessment
- Builds parent awareness on importance of school attendance

Robert's Rules of Order: Basic Principles



- Equality: Everyone has a voice and should be heard
- Discussion/Debate: Members can express their concerns or ask questions on any item
- Voting: Majority wins



Steps in Making a Motion



- Make a motion by saying, "***I move that we...***"
- Second the motion by saying, "***I second the motion.***"
- Discussion is open to discuss the motion
- Voting on the motion- All in favor, say "***Aye***"; all opposed, say "***No***"

ELMAC Elected Officials



Chairperson:

- Helps facilitate Meetings
- Reviews & provides input to School Plan for Student Achievement (SPSA)

Vice-Chairperson:

- Assists Chairperson

Secretary:

- Records information presented at our meetings

DELMAC Representative (up to 2)

- DELMAC: **D**istrict **E**nglish **L**earner **M**ulticultural **A**dvisory **C**ommittee
- Attend DELMAC meetings (4)
- Report back to ELMAC

ELMAC Nominations

- ★ Chairperson
- ★ Vice Chairperson
- ★ Secretary
- ★ DELMAC Representative(s)



School Policies



- Importance of regular school attendance
 - [Attendance policy](#)
- Homework
 - Check with your child's teacher
- Discipline procedures
 - PBIS
 - Progressive Discipline
- Home/School communication is key to a successful year for your child

Programs for English Language Learners: Brochure



- ★ Initial Identification
- ★ Program Overview
- ★ Reclassification Criteria



Parent Training Needs



- Review last years ELMAC Parent Trainings and/or workshops
 - Counselor
 - ELD Program Specialist on Reading
- Identify training needed
- Propose calendar ELMAC Parent Trainings for current school year
- Share identified needs and calendar with School Site Council (SSC)

Thank you for coming!

Next ELMAC Meeting is ...

Dec. 7, 2023 @9:30am

In Science Lab in person

**Presentation will be on our
website under tab: [Get
Involved](#)**



ELMAC Dates for 2023-34

12	OCT 2023, THU	●	9:30 – 10:30am	ELMAC #1 Meeting
		●	9:30 – 10:30am	ELMAC Mtg. #1 https://tusd-org.zoom.us
7	DEC 2023, THU	●	9:30 – 10:30am	ELMAC #2 Mtg.
15	FEB 2024, THU	●	9:30 – 10:30am	ELMAC #3 Mtg.
25	APR 2024, THU	●	4 – 5pm	ELMAC #4 Mtg.