

PLEASE POST

**PERSONNEL COMMISSION
TORRANCE UNIFIED SCHOOL DISTRICT**

Regular Meeting
June 18, 2019

4:30 p.m.

Classified Conference Center
2336 Plaza del Amo, Torrance

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES – Regular Meeting of May 21, 2019
- IV. COMMENTS FROM THOSE IN ATTENDANCE #1 (Limited to 30 Minutes)
- V. NEW BUSINESS
 - A. Approval of Eligibility Lists –
 - Behavior Analyst
 - Child Development Instructor
 - Child Development Program Assistant-Tier II
 - Health Services Assistant
 - Licensed Vocational Nurse
 - Manager-Nutrition Services
 - Nutrition Services Assistant Supervisor
 - Paraeducator-Tier I/Tier II
 - Paraeducator-Tier II (Braille)
 - Paraeducator-Tier II (Sign Language)
 - School Staff Assistant I
 - Student Supervision Assistant
- VI. INFORMATION ITEMS
 - Job Announcements:
 - Nutrition Services Manager
 - Next Regular Commission Meetings (2019) –

July 16, 2019,	4:30 p.m. – Classified Conference Center
August 20, 2019,	4:30 p.m. – Classified Conference Center
September 17, 2019,	4:30 p.m. – Classified Conference Center
October 15, 2019,	4:30 p.m. – Classified Conference Center
November 5, 2019,	4:30 p.m. – Classified Conference Center
December 3, 2019,	4:30 p.m. – Classified Conference Center
- VII. COMMENTS FROM STAFF
- VIII. COMMENTS FROM PERSONNEL COMMISSIONERS
- IX. COMMENTS FROM THOSE IN ATTENDANCE #2
- X. ADJOURNMENT

**Minutes of the Regular Meeting of the Personnel Commission
May 21, 2019**

CALL TO ORDER The meeting was called to order by Commissioner Kuwahara at 4:30 p.m.

PRESENT Personnel Commissioners:
Gary Kuwahara, CPA, Chair
Anil S. Muhammed, Ed.D., Vice-Chair
Terry K. Furey, Member
Marion Schugt, Director-Personnel Commission

PLACE AND DATE OF MEETING Torrance Unified School District, Classified Conference Center, 2336 Plaza del Amo, Torrance, May 21, 2019.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Commissioner Furey.

APPROVAL OF MINUTES – Regular Meeting of April 16, 2019 Commissioner Muhammed moved, seconded by Commissioner Furey, that the Minutes of the Regular Meeting of April 16, 2019, be approved. Motion carried 3/0.

APPROVAL OF ELIGIBILITY LIST – Campus Security, Carpenter, Child Development Program Assistant-Tier II, Fiscal Services Specialist, Grounds Maintenance Worker, Licensed Vocational Nurse, Material Support Technician, Nutrition Services Assistant I, Nutrition Services Assistant II, Paraeducator-Tier I/Tier II, Student Supervision Assistant Commissioner Muhammed moved, seconded by Commissioner Furey, that the eligibility lists of Campus Security, Carpenter, Child Development Program Assistant-Tier II, Fiscal Services Specialist, Grounds Maintenance Worker, Licensed Vocational Nurse, Material Support Technician, Nutrition Services Assistant I, Nutrition Services Assistant II, Paraeducator-Tier I/Tier II, Student Supervision Assistant, be approved. Motion carried 3/0.

APPROVAL OF RE-EMPLOYMENT LIST – Instructional Assistant Commissioner Furey moved, seconded by Commissioner Muhammed, that the re-employment list of Instructional Assistant, be approved. Motion carried 3/0.

APPROVAL OF 2019 RECLASSIFICATION REPORT Commissioner Muhammed moved, seconded by Commissioner Furey, that 2019 Reclassification Report, be approved. Motion carried 3/0.

INFORMATION ITEMS Job Announcements:
Behavior Analyst
Nutrition Services Assistant Supervisor
School Staff Assistant I

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COMMENTS FROM STAFF Ms. Schugt acknowledged and thanked the classified employees during this year's Classified Employee Week.

ADJOURNMENT Meeting adjourned at 4:36 p.m.