

DISCIPLINE (continued)

AR 5144(d)

ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES 6-12

Students may be suspended or expelled if the act is related to a school activity or school attendance, including but not limited to the following: (a) while on school grounds; (b) while going to or coming from school; (c) during a school lunch period whether on or off campus; or (d) during or while going to or coming from a school sponsored activity. Education Code 49079 requires that teachers be informed of a pupil's suspension and the infraction specific to the case, as described in Education Code 48900, except for smoking. The information shall be provided confidentially to teachers for the previous three school years. ***All students will be held accountable for the last three years of their discipline history.***

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Classroom/Campus Disruption Disobedience	Teacher-Pupil Conference Teacher-Parent Conference Warning Possible detention depending on the incident Possible removal from class, depending on severity	Teacher-Counselor-Parent-Student Conference Suspension 1-3 days Possible removal from class	Teacher-Dean or Administrator-Parent-Student Conference Suspension 3-5 days Removal from class Adjustment transfer
Violation of School Rules	Warning Possible detention Possible parent conference Possible suspension	Parent Conference Detention and/or Suspension 1-3 days Possible Adjustment Transfer	Parent Conference Suspension 3-5 days Adjustment transfer
Use of skateboards, roller skates and roller blades. Possession or use of radios and cassettes, chains, and non-approved hats/headgear on campus. Violation of District policy for use of cameras, ipods, cellular phones, pagers/beepers and other electronic devices.	Student contact – warning Confiscation of item for the day *Citation by Police Department	Parent Conference Confiscation of equipment to be returned to parent at conference *Citation by Police Department	Parent Conference Confiscation of equipment to be returned at the end of the school year Suspension 1-3 days Adjustment transfer *Citation by Police Department
Cheating in classroom including plagiarism	Parent contact - failing grade on test or assignment Written disciplinary referral Possible "U" in citizenship Possible removal from class	Parent-Teacher-Student- Counselor Conference Failing grade on test or assignment - "U" in citizenship Suspension 1-3_days Removal from class Possible adjustment transfer	Parent-Student-Administrator Conference Failing grade on test or assignment "U" in citizenship Suspension 3-5 days Removal from class Possible adjustment transfer

DISCIPLINE (continued)

AR 5144(e)

ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES 6-12

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Dress Code Violation	Parent Contact Warning Change or Cover	Parent Conference Change or Cover Possible Detention Possible Suspension 1-3 days	Parent Conference Change or Cover Suspension 1-3 days (defiance of school authority) Possible Adjustment Transfer
Profanity, vulgarity, inappropriate language/attire and/or ethnic slur to another person including offensive materials on clothing and personal/school items Gestures - including gang signs and/or ethnic slur	Warning - Parent Contact Conference with Dean or Counselor Possible drop from class Suspension 1-3 days Possible citation by Police Department	Parent-Dean Conference Possible drop from class Possible adjustment transfer Suspension 1-3 days Possible citation by Police Department	Parent-Dean Conference Suspension 3-5 days Possible adjustment transfer or possible recommendation to expel Possible citation by Police Department
Use and/or possession of tobacco on campus and/or paraphernalia including lighters and matches	Warning and/or detention Parent Contact Citation by Police Department Possible suspension 1-3 days Participation in an intervention program	Parent Conference Suspension 3-5 days Citation by Police Department Participation in an intervention program	Parent Conference Suspension 5 days Possible adjustment transfer Citation by Police Department
Possession or use of any controlled substance or alcohol, or otherwise furnished, or under the influence of same Possession of or otherwise furnished any "look alike" controlled substance or alcohol Possession or sale of drug paraphernalia	Parent Conference Refer to Police Department Suspension for 2-5 days Adjustment transfer Participation in an intervention program Possible Recommendation to Expel for Felony Possession	Refer to Police Department Suspension 5 days pending expulsion recommendation	

DISCIPLINE (continued)

AR 5144(f)

**ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES 6-12**

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
<p>Sale of any controlled substance, including alcohol and the drug "Soma"</p> <p>Sale of any "look alike" controlled substance, including alcohol</p> <p>Brandishing a knife</p> <p>Possessing, selling or otherwise furnishing a firearm</p> <p>Possessing an explosive</p> <p>Committing or attempting to commit sexual assault or battery</p> <p>Harassing, threatening, or intimidating a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both</p>	<p>Parent Conference Refer to Police Department Suspension 5 days pending expulsion recommendation</p>		
<p>Possession or lighting of fire crackers</p> <p>Starting fires or setting off fire alarms</p>	<p>Parent Conference Restitution Report to Fire and Police Departments Suspension 1-3 days Possible adjustment transfer if severe Possible recommendation to expel if severe</p>	<p>Parent Conference Suspension 5 days Report to Fire and Police Departments Possible adjustment transfer Restitution Possible recommendation to expel if severe</p>	<p>Parent Conference Suspension 5 days Expulsion recommendation Report to Fire and Police Departments Restitution Possible recommendation to expel if severe</p>

DISCIPLINE (continued)

AR 5144(g)

**ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES 6-12**

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
<p>Assault, intimidation, fighting, or attempting to cause or threatening to cause injury to another person</p> <p>Aiding or abetting the infliction or attempted infliction of physical injury to a person</p>	<p>Parent Conference Suspension 1-3 days Report to Police depending on severity of incident Possible adjustment transfer depending on severity of incident Possible citation by Police Department</p>	<p>Parent Conference Suspension 3-5 days Report to Police Department Possible adjustment transfer Possible expulsion recommendation Possible citation by Police Department</p>	<p>Parent Conference Suspension 5 days and expulsion recommendation Report to Police Department Possible citation by Police Department</p>
<p>Causing serious physical injury to another person except in self-defense</p> <p>Extortion</p> <p>Robbery</p> <p>Assault or battery upon any school employee</p> <p>Made terroristic threats against school officials or school property or both</p> <p>A two on one fight</p>	<p>Parent Conference Suspension 5 days Expulsion recommendation unless Principal, in writing, recommends otherwise If recommendation not to expel, possible adjustment transfer Refer to Police Department</p>		
<p>Vandalism, graffiti, defacing school property or property of others including, but not limited to books, computers, electronic files, databases and e-mail</p> <p>Theft or attempting to or knowingly stealing or receiving school or private property</p>	<p>Parent Conference Removal from class Restitution Possible 1-3 day suspension Refer to Police Department Possible citation by Police Department Possible adjustment transfer</p>	<p>Parent Conference Removal from class Restitution Suspension 3-5 days Refer to Police Department Possible citation by Police Department Possible adjustment transfer</p>	<p>Parent Conference Restitution Suspension and adjustment transfer Possible expulsion recommendation Refer to Police Department Possible citation by Police Department</p>

DISCIPLINE (continued)

AR 5144(h)

ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES 6-12

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Inappropriate use of computers See Acceptable Use Policy	Parent Conference Removal from class Restitution Possible 1-3 day suspension Refer to Police Department Possible citation by Police Department Possible adjustment transfer	Parent Conference Removal from class Restitution Suspension 3-5 days Refer to Police Department Possible citation by Police Department Possible adjustment transfer	Parent Conference Restitution Suspension and adjustment transfer Possible expulsion recommendation Refer to Police Department Possible citation by Police Department
Possession of or sale of any knives Possession, use of or sale of imitation firearms, imitation explosives, tear gas/pepper spray/laser pointers or scopes, or other dangerous weapons or objects, or any item capable of causing death or great bodily harm	Parent Conference Referral to Police Department Suspension 5 days and recommend expulsion unless Principal, in writing, recommends otherwise If recommendation not to expel, possible adjustment transfer		
Excessive unexcused tardiness, excessive absences, truancy, or class cuts Daytime Loitering (Truancy)	Board Policy - Attendance Citation by Police Department	Citation by Police Department	Citation by Police Department

DISCIPLINE (continued)

AR 5144(i)

ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES 6-12

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Sexual Harassment	Board Policy Parent-Student Conference Possible suspension 1-5 days Possible referral to Police Department Possible adjustment transfer Possible expulsion - recommendation depends on severity	Parent-Student Conference Suspension 1-5 days Possible referral to Police Department Possible adjustment transfer Possible expulsion - recommendation depends on severity	Parent-Student Conference Suspension 5 days and recommendation to expel Possible referral to Police Department
Hate Violence, harassment, threats, intimidation, or bullying including but not limited to physical or mental disability, gender, nationality, race, religion or sexual orientation Hazing	Parent-Student Conference Possible suspension 1-5 days Possible referral to Police Department Possible adjustment transfer Possible expulsion - recommendation depends on severity	Parent-Student Conference Suspension 1-5 days Possible referral to Police Department Possible adjustment transfer Possible expulsion - recommendation depends on severity	Parent-Student Conference Suspension 5 days and recommendation to expel Possible referral to Police Department

This document is intended to standardize disciplinary procedures as much as possible throughout the District. The recommendations are not intended to substitute for the judgment of professional personnel based upon knowledge of the student's behavior record and statutory restraints.

ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES K-5

Students may be suspended or expelled if the act is related to a school activity or school attendance, including but not limited to the following: (a) while on school grounds; (b) while going to or coming from school; (c) during a school lunch period whether on or off campus; or (d) during or while going to or coming from a school sponsored activity. Education Code 49079 requires that teachers be informed of a pupil's suspension and the infraction specific to the case, as described in Education Code 48900, except for smoking. The information shall be provided confidentially to teachers for the previous three school years. *All students will be held accountable for the last three years of their discipline history.*

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Classroom/Campus Disruption Disobedience	Parent Conference Warning Possible detention Possible removal from class	Parent-Conference Detention Possible suspension 1-3 days Possible removal from class	Parent Conference Suspension 3-5 days Removal from class Possible adjustment transfer
Violation of School Rules	Warning Possible detention Parent conference Possible suspension	Parent Conference Detention Suspension 1-3 days	Parent Conference Suspension 3-5 days Possible adjustment transfer
Use of skateboards*, roller skates and roller blades. Possession or use of radios and cassettes, chains, and non-approved hats/headgear on campus. Violation of district policy for use of cameras, iPods, cellular phones, pagers/beepers and other electronic devices.	Warning Possible detention Possible parent conference Confiscation of item for the day *Citation by Police Department	Parent Conference Detention Possible suspension Confiscation of equipment to be returned to parent at conference *Citation by Police Department	Parent Conference Confiscation of equipment to be returned at the end of the school year Suspension 1-3 days *Citation by Police Department
Cheating in classroom including plagiarism and/or forgery	Parent conference Failing grade on test or assignment Detention Possible Suspension Possible "U" in citizenship	Parent Conference Failing grade on test or assignment "U" in citizenship Suspension 1-3 days	Parent Conference Failing grade on test or assignment "U" in citizenship Suspension 3-5 days Possible adjustment transfer
Dress Code Violation	Possible parent Contact Warning Change or Cover	Parent Conference Change or Cover Possible Detention Possible Suspension	Parent Conference Change or Cover Suspension 1-3 days

DISCIPLINE (continued)

AR 5144(k)

ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES K-5

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
<p>Profanity, vulgarity, inappropriate language/attire and/or ethnic slur to another person including offensive materials on clothing and personal/school items</p> <p>Gestures - including gang signs and/or ethnic slur</p>	<p>Warning Parent Conference Possible Detention Possible Suspension Possible referral to SRO</p>	<p>Parent conference Detention Possible suspension 1-3 days Possible referral to SRO and possible citation</p>	<p>Parent Conference Suspension 3-5 days Possible adjustment transfer or possible recommendation to expel Possible citation by Police Department</p>
<p>Use and/or possession of tobacco on campus and/or paraphernalia including lighters and matches</p>	<p>Warning Possible detention Parent Conference Possible referral to fire and police department Possible suspension 1-3 days Possible participation in an intervention program</p>	<p>Parent Conference Suspension 3-5 days Referral to police and fire department Participation in an intervention program</p>	<p>Parent Conference Suspension 5 days Possible adjustment transfer Referral to police and fire department</p>
<p>Possession or use of any controlled substance or alcohol, or otherwise furnished, or under the influence of same</p> <p>Possession of or otherwise furnished any "look alike" controlled substance or alcohol</p> <p>Possession or sale of drug paraphernalia</p>	<p>Parent Conference Refer to Police Department Suspension for 2-5 days Adjustment transfer Participation in an intervention program Possible Recommendation to Expel for Felony Possession</p>	<p>Refer to Police Department Suspension 5 days pending expulsion recommendation</p>	

DISCIPLINE (continued)

AR 5144(I)

**ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES K-5**

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
<p>Sale of any controlled substance, including alcohol and the drug "Soma"</p> <p>Sale of any "look alike" controlled substance, including alcohol</p> <p>Brandishing a knife</p> <p>Possessing, selling or otherwise furnishing a firearm</p> <p>Possessing an explosive</p> <p>Committing or attempting to commit sexual assault or battery</p> <p>Harassing, threatening, or intimidating a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both</p>	<p>Parent Conference Refer to Police Department Suspension 5 days pending expulsion recommendation</p>		
<p>Possession or lighting of fire crackers</p> <p>Starting fires or setting off fire alarms</p>	<p>Parent Conference Restitution Report to Fire and Police Departments Suspension 1-3 days Possible adjustment transfer if severe Possible recommendation to expel</p>	<p>Parent Conference Suspension 5 days Report to Fire and Police Departments Possible adjustment transfer Restitution Possible recommendation to expel</p>	<p>Parent Conference Suspension 5 days Expulsion recommendation Report to Fire and Police Departments Restitution</p>

DISCIPLINE (continued)

AR 5144(m)

**ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES K-5**

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
<p>Assault, intimidation, fighting, or attempting to cause or threatening to cause injury to another person</p> <p>Aiding or abetting the infliction or attempted infliction of physical injury to a person</p>	<p>Warning</p> <p>Parent Conference</p> <p>Detention</p> <p>Possible suspension</p> <p>Possible referral to SRO</p>	<p>Parent Conference</p> <p>Suspension 1-3 days</p> <p>Referral to SRO</p> <p>Possible adjustment transfer</p>	<p>Parent Conference</p> <p>Suspension 3-5 days</p> <p>Adjustment transfer</p> <p>Possible expulsion recommendation</p> <p>Referral to SRO</p>
<p>Causing serious physical injury to another person except in self-defense</p> <p>Extortion</p> <p>Robbery</p> <p>Assault or battery upon any school employee</p> <p>Made terroristic threats against school officials or school property or both A two on one fight</p>	<p>Parent Conference</p> <p>Suspension 5 days</p> <p>Expulsion recommendation unless Principal, in writing, recommends otherwise</p> <p>If recommendation not to expel, possible adjustment transfer</p> <p>Refer to Police Department</p>		
<p>Vandalism, graffiti, defacing school property or property of others including but not limited to, books, computers, electronic files, databases and e-mail</p> <p>Theft or attempting to or knowingly stealing or receiving school or private property</p>	<p>Parent Conference</p> <p>Restitution</p> <p>Detention</p> <p>Possible 1-3 day suspension</p> <p>Refer to SRO</p>	<p>Parent Conference</p> <p>Restitution</p> <p>Suspension 3-5 days</p> <p>Refer to SRO</p> <p>Possible adjustment transfer</p>	<p>Parent Conference</p> <p>Restitution</p> <p>Suspension 5 days</p> <p>Adjustment transfer</p> <p>Possible expulsion recommendation</p> <p>Refer to SRO</p>
<p>Inappropriate use of computers</p> <p>See Acceptable Use Policy.</p>	<p>Warning</p> <p>Parent Conference</p> <p>Possible Detention</p>	<p>Parent Conference</p> <p>Detention</p> <p>Possible Suspension</p>	<p>Parent Conference</p> <p>Suspension 1-3 days</p> <p>Possible referral to SRO</p>

ADMINISTRATORS' RESPONSIBILITIES
ADMINISTRATIVE RULE 5144 - DISCIPLINE POLICY FOR GRADES K-5

OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Possession of or sale of any knives Possession, use of or sale of imitation firearms, imitation explosives, tear gas/pepper spray/laser pointers or scopes, or other dangerous weapons or objects, or any item capable of causing death or great bodily harm	Parent Conference Referral to Police Department Suspension 5 days and recommend expulsion unless Principal, in writing, recommends otherwise If recommendation not to expel, possible adjustment transfer		
Excessive unexcused tardiness, excessive absences, truancy, or class cuts Daytime Loitering (Truancy)	Board Policy - Attendance Citation by Police Department	Citation by Police Department	Citation by Police Department
Sexual Harassment (Grades 4 & 5)	Board Policy Warning Parent Conference Possible suspension 1-5 days Possible referral to SRO Possible adjustment transfer Possible expulsion - recommendation depends on severity	Parent Conference Suspension 1-5 days Possible referral to SRO Possible adjustment transfer Possible expulsion - recommendation depends on severity	Parent Conference Suspension 5 days Adjustment transfer Possible recommendation to expel Referral to SRO
Hate Violence, harassment, threats, intimidation, or bullying including but not limited to physical or mental disability, gender, nationality, race, religion or sexual orientation (Grades 4 & 5) Hazing	Warning Parent Conference Possible suspension 1-5 days Possible referral to SRO Possible adjustment transfer Possible expulsion - recommendation depends on severity	Parent Conference Suspension 1-5 days Possible referral to SRO Possible adjustment transfer Possible expulsion - recommendation depends on severity	Parent Conference Suspension 5 days Possible recommendation to expel Adjustment transfer Referral to SRO

This document is intended to standardize disciplinary procedures as much as possible throughout the District. The recommendations are not intended to substitute for the judgment of professional personnel based upon knowledge of the student's behavior record and statutory restraint

Regulation

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TORRANCE UNIFIED SCHOOL DISTRICT

Torrance, California