

UNIFORM COMPLAINT PROCEDURES

The Board of Education recognizes that the District is responsible for complying with applicable state and federal laws and regulations governing educational programs.

The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability in any program or activity that receives or benefits from state financial assistance. Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs and special education programs, and federal school safety planning requirements.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0405 – Comprehensive Safety Plan)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 – Williams Uniform Complaint Procedures)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5141.4 - Child Abuse Reporting Procedures)

(cf. 6159 - Individualized Education Program)

(cf. 6171 – Title I Programs)

(cf. 6174 – Education for English Language Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Vocational Education)

(cf. 6200 - Adult Education)

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects student and employee rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complainant confidential except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee on a case-by-case basis.

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board prohibits retaliation in any form for the participation in complaint procedures, including but not limited to the filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

UNIFORM COMPLAINT PROCEDURES (continued)

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate mediation. The Superintendent or designee shall ensure that mediation results are consistent with state and federal laws and regulations.

*Legal Reference:*EDUCATION CODE200-262.3 *Prohibition of discrimination*8200-8498 *Child care and development programs*8500-8538 *Adult basic education*18100-18172 *School libraries*[32289 School safety plan, uniform complaint procedure](#)[35186 Alternative uniform complaint procedure](#)48431.6 *Academic progress and counseling review program*48985 *Notices in language other than English*49060-49079 *Student records*49490-49590 *Child nutrition programs*52000-52049.1 *School improvement programs*52160-52178 *Bilingual education programs*52300-52499.6 *Vocational education*52500-52616.24 *Adult schools*52800-52870 *School-based coordinated programs*54000-54041 *Economic impact aid programs*54100-54145 *Miller-Unruh Basic Reading Act*54400-54425 *Compensatory education programs*54440-54445 *Migrant education*54460-54529 *Compensatory education programs*56000-56885 *Special education programs*59000-59300 *Special schools and centers*62000-62005.5 *Evaluation and sunseting of programs*64000-64001 *Consolidated application process*CODE OF REGULATIONS, TITLE 53080 *Application of section*4600-4671 *Uniform complaint procedures*4900-4965 *Nondiscrimination in elementary and secondary education programs receiving state financial assistance*PENAL CODE422.6 *Interference with constitutional right or privilege*UNITED STATES CODE, TITLE 20[6301-6577 Title I Basic Programs](#)[6601-6777 Title II Preparing and Recruiting High Quality Teachers and Principals](#)[6801-6871 Title III, Language instruction for limited English proficient and immigrant students](#)[7101-7184 Safe and Drug-Free Schools and Communities Act, including](#)[7114 Local education program, safety plans](#)[7201-7283g Title V Promoting Informed Parental Choice and Innovative Programs](#)[7301-7372 Title VI Rural and Low-Income School Programs](#)*Legal references continued on next page)*

UNIFORM COMPLAINT PROCEDURES (continued)

Legal references continued:

Management Resources:

WEB SITES

CDE: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/OCR>

WILLIAMS UNIFORM COMPLAINT PROCEDURES

Types of Complaints

The District shall use the following procedures to investigate and resolve complaints when the complainant alleges that any of the following has occurred: (Education Code 35186)

1. Instructional materials

- (a) A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
- (b) A student does not have access to instructional materials to use at home or after school in order to complete required homework assignments.
- (c) Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Teacher vacancy or misassignment

- (a) A semester begins and a certificated teacher is not assigned to teach the class.

Vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126)

- (b) A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner students in the class.
- (c) A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186)

(cf. 4113 - Assignment)

WILLIAMS UNIFORM COMPLAINT PROCEDURES (continued)**3. Facilities**

- (a) A condition poses an emergency or urgent threat to the health or safety of students or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of students or staff while at school, including but not limited to gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; or structural damage creating a hazardous or uninhabitable condition. (Education Code 17592.72)

Filing of Complaint

A complaint alleging any condition(s) specified above shall be filed with the principal or designee. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee within 10 working days. (Education Code 35186)

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her within 45 working days of the initial filing of the complaint. At the same time, the principal or designee shall report the same information to the Superintendent or designee. (Education Code 35186)

If a complainant is not satisfied with the resolution of the complaint, he/she may describe the complaint to the Board of Education at a regularly scheduled hearing. (Education Code 36186)

For complaints concerning a facility condition that poses an emergency or urgent threat to the health or safety of students as described in item #3a above, a complainant who is not satisfied with the resolution proffered by the principal, Superintendent, or designee may file an appeal to the Superintendent of Public Instruction. (Education Code 35186)

Complaints and written responses shall be public records. (Education Code 35186)
(cf. 1340 - Access to District Records)

WILLIAMS UNIFORM COMPLAINT PROCEDURES (continued)

Reports

The Superintendent or designee shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the Board and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting. (Education Code 35186)

Forms and Notices

The Superintendent or designee shall ensure that the District's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186)

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

Legal Reference:

EDUCATION CODE

1240 County superintendent of schools, duties

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School Accountability Report Card

35186 Alternative uniform complaint procedure

60119 Hearing on sufficiency of instructional materials

CODE OF REGULATIONS, TITLE 5

4600-4671 Uniform complaint procedures

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Williams case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>

WILLIAMS UNIFORM COMPLAINT PROCEDURES

Parents:

Pursuant to

Williams v. The State of California

(Ed. Code §35186)

Effective January 1, 2005:

All School Facilities

Must Be

Free of Conditions that Pose an Emergency Or Urgent
Threat to the Health or Safety of Students or Staff

And

Students Must Have Adequate Textbooks or District
Approved Core Instructional Materials to Use in Class and to
Take Home for Homework

And

No teacher vacancies or misassignments exist

If You Feel We are Not Adequately Meeting These
Requirements You Have the Right to File a Complaint* with
the Principal of this School

Principal:

Telephone No.:

(All Complaints Must be Resolved Within 30 Days)

*Forms are Available at Principal's Office

WILLIAMS UNIFORM COMPLAINT PROCEDURES

(ON SCHOOL LETTERHEAD)

I, _____, wish to file a complaint with xx School on the following grounds:

_____ The school facility _____ poses an emergency or
_____ (specify facility)
_____ urgent threat to the health or safety of students or staff

_____ My student has not been given adequate textbooks or District provided core instructional materials to use in the classroom.

_____ My student does not have access to core instructional materials to take home for homework.

_____ A teacher vacancy or misassignment exists.

Please provide the specific basis for complaint:

_____ I request a response to my complaint.

Signature of Parent/Guardian Date

Address City, State, Zip

Name of Student

Exhibit **TORRANCE UNIFIED SCHOOL DISTRICT**
Adopted: _____ Torrance, California

ASSIGNMENTS

The Superintendent or designee, subject to the approval of the Board of Education, shall assign certificated employees to the positions in which they are to serve.

Teaching Assignment

1. Teachers will be assigned to courses and grade levels ~~according to their certification.~~ for which their certification, preparation, experience and aptitude qualify them. Assignments outside the area of specialization may be necessary after consideration and agreement by the principal and the teacher when the best interests of the instructional program will be served. The Superintendent or designee shall, with the assistance of subject matter specialists, develop procedures to verify the subject matter knowledge of the teacher before any such assignment is made. (Education Code 44258.3)
2. New teachers' assignments shall be made at the time of their hiring whenever feasible. The notification or change of an assignment for other teachers shall be governed by the agreement between the Board and the exclusive employee organization.
3. Provisions shall be made in the schedules of teachers who are assigned to more than one school to minimize travel time and ensure an adequate amount of time for lunch.
4. ~~Teachers shall be assigned to teach core academic subjects in Title I and non-Title I programs in accordance with the requirements of the No Child Left Behind Act pertaining to teacher qualifications. (20 USC 6319, 7801; 5 CCR 6100-6125)~~
5. The Superintendent or designee shall periodically report to the Board on any teacher misassignments or vacancies. He/she shall report to the Board the results of the County Superintendent's review of District misassignments and vacancies, and shall provide recommendations for remedying any identified issues.

Teacher Transfers

1. Voluntary Transfers

Transfer requests shall be governed by the agreement between the Board and the exclusive employee organization.

ASSIGNMENTS (continued)

2. Involuntary (Administrative) Transfers

The Superintendent, subject to the approval of the Board, reserves the right to assign staff at any time reassignment appears to be in the best interest of the schools.

An assignment resulting from an administrative transfer shall be based upon the area of the employee's credential.

Upon request, unit members shall have an opportunity to meet with the principal of the sending school.

The frequency of administrative transfers shall be governed by the agreement between the Board and the exclusive employee organization.

3. Reassignment Due to Declining Enrollment

The Superintendent shall transfer staff between schools, when necessary, as a result of declining enrollment in accordance with the agreement between the Board and the exclusive employee organization.

Duties and Responsibilities

The duties and responsibilities of certificated employees shall be clearly defined and made known to each employee who shall be held accountable for the performance of those duties.

The teacher shall be responsible for providing planned, approved instruction in each subject assigned and to perform other duties as assigned.

1. Line of Authority

The teacher is directly responsible to the building principal or designee or the administrator designated by the Superintendent. The teacher is responsible for all reasonable directives of the principal or designee or the assigned administrator.

2. School Year

The Board shall annually adopt a school calendar that specifies the days of service to be rendered in accordance with the agreement between the Board and the exclusive employee organization.

ASSIGNMENTS (continued)

3. Workday

The length of the workday for bargaining unit members shall be in accordance with the agreement between the Board and the exclusive employee organization.

4. Duty-Free Lunch Period

Provision for duty-free lunch period for bargaining unit members shall be in accordance with the agreement between the Board and the exclusive employee organization.

Evaluation of Staff

A program of evaluation of all certificated personnel shall be developed with the advice of certificated personnel of the District and shall be implemented by the Superintendent or designee in accordance with the following guidelines:

1. The purpose of the evaluation program is to improve the competence of the staff and thereby improve the quality of education in the Torrance Unified School District.
2. Employees evaluated shall have the opportunity to participate in setting the content/teaching standards at the school site and current focus areas under which they will be assessed.
3. Other evaluation procedures are identified in the agreement between the Board and the exclusive employee organization.

Legal References:

EDUCATION CODE

33126 School accountability report card

35035 Additional powers and duties of superintendent

35186 Complaint process

44225.6 Commission report to the legislature re: teachers

44250-44279 Credentials and assignments of teachers

44955 Reduction in number of employees

GOVERNMENT CODE

3543.2 Scope of representation

CODE OF REGULATIONS, TITLE 5

6100-6125 Teacher qualifications, No Child Left Behind Act

UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers

(Legal references continued on next page)

ASSIGNMENTS (continued)

Legal References (continued):

CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 Highly qualified teachers

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy
adopted: November 5, 2001
revised:

TORRANCE UNIFIED SCHOOL DISTRICT
Torrance, California

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

The Board of Education desires that District instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect the ethnic and cultural diversity of our society, and enhance the use of multiple teaching strategies and technologies. The Board's adoption of instructional materials shall be based on a determination that such materials meet criteria specified in law and are an effective learning resource to help students ~~acquire facts, skills and opinions and develop cognitive processes.~~ achieve grade level competency.

(cf. 6000 – Concepts and Roles)

(cf. 9000 – Role of the Board)

To ensure that instructional materials effectively support the District's adopted courses of study and meet current curricular goals, the selection of textbooks, technology-based materials, other educational materials and tests shall be ~~coordinated with the overall~~ aligned with the development and evaluation of the District's curriculum.

(cf. 0440 - District Technology Plan)

(cf. 3220.1 - Lottery Funds)

(cf. 6010 - Goals and Objectives)

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6161 - Equipment, Books and Materials)

~~*(cf. 6161.11 - Supplementary Instructional Materials)*~~

(cf. 6162.5 - Student Assessment)

(cf. 6162.7 - Use of Technology in Instruction)

(cf. 6163.1 – Library Media Centers)

(cf. 6163.4 - Student Use of Technology)

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members.

Individuals who participate in selecting and evaluating instructional materials shall have no financial interest in the materials being reviewed, recommended or approved. ~~Incompatible activities and conflicts of interest related to the selection and evaluation of instructional materials shall be clearly identified in administrative regulations.~~

(cf. 3315 - Relations with Vendors)

(cf. 9270 - Conflict of Interest)

All recommended instructional materials shall be available for public inspection at the District office.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

(continued)

Complaints concerning instructional materials shall be handled in accordance with the law, Board policy and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

In accordance with the Instructional Materials Funding Realignment Program, the Board's priority in the selection of instructional materials is to ensure that all students in grades K-12 are provided with instructional materials that are aligned to state content standards in the core curriculum areas of reading/language arts, mathematics, science and history/social science.

The Board shall annually conduct one or more public hearings on the sufficiency of the District's instructional materials. ~~(Education Code 60119, 60422)~~ At these hearings, the Board shall determine, through a resolution, whether each student in each school has sufficient textbooks and/or instructional materials in each of the following subjects that are consistent with the content and cycles of the state curriculum frameworks: (Education Code 60119)

1. Mathematics
2. Science
3. History-social science
4. English/language arts, including the English language development component of an adopted program

The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks. The Board shall determine the availability of science laboratory equipment for grades 9-12. (Education Code 60119)

The hearing shall take place on or before the end of the eighth week from the first day students attend school for that year.

The Board encourages participation by parents/guardians, teachers, interested community members and bargaining unit leaders at the hearing. The Superintendent or designee shall post, 10 days prior to the hearing and in three public places within the District, a notice containing the time, place and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS
(continued)

If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide information to classroom teachers and to the public, setting forth for each school, the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

~~These hearings shall be held not later than June 30 of each year.~~

~~At these hearings, the Board shall determine, through a resolution, whether each student in each school has or will have before the end of that fiscal year sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the state curriculum frameworks. (Education Code 60119, 60422)~~

~~The Board shall encourage participation by parents/guardians, teachers, interested community members and bargaining unit leaders at these hearing(s). The Superintendent or designee shall post notice of this hearing in accordance with law. (Education Code 60119)~~

~~If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide classroom teachers and the public the reasons for the insufficiency and take action to ensure that the insufficiency is corrected within two years. (Education Code 60119)~~

When the Board determines that standards-aligned textbooks and instructional materials have been provided to all students in accordance with Education Code 60422, it shall so certify. A copy of the certification shall be kept on file in the District.

Legal Reference:

EDUCATION CODE

1240 County superintendent, general duties

33126 School accountability report card

35272 Education and athletic materials

44805 Enforcement of course of studies; use of textbooks, rules and regulations

49415 Maximum Textbook Weight

51501 Subject matter reflecting on race, color, etc.

60000-60005 Instructional materials, legislative intent

60010 Definitions

60040-60048 Instructional requirements and materials

60060-60062 Requirements publishers and manufacturers

60070-60076 Prohibited acts (re instructional materials)

(Legal references continued on following page)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (CONTINUED)

Legal references (continued):

60110-60111 *Instructional materials on drug education*
60119 *Public Hearing On Sufficiency Of Materials*
60200-60206 *Elementary school materials*
60226 *Requirements For Publishers And Manufacturers*
60240-60252 *State Instructional Materials Fund*
60350-60352 *Core reading program instructional materials*
60400-60411 *High school textbooks*
60420-60424 *Instructional Materials Funding Realignment Program*
60451 *Publishers' standards maps*
60605 *State content standards*
CALIFORNIA CODE OF REGULATIONS, TITLE 5
9505-9550 *Instructional materials, especially:*
9531-9532 *Instructional Materials Funding Realignment Program*

Management Resources:

CDE PROGRAM ADVISORIES
1002.90 Selection of Instructional Materials, CIL: 90/91-02
CDE PUBLICATIONS
Standards for Evaluation of Instructional Materials with Respect to Social Content, 1986 edition, revised 2001
SBE POLICY
Textbook Weight in California, May 2005
01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001
CSBA PUBLICATIONS
Maximizing School Board Leadership: Curriculum, 1996
WEB SITES
CSBA: <http://www.csba.org>
Association of American Publishers: <http://www.publishers.org>
California Department of Education: <http://www.cde.ca.gov>
State Board of Education: <http://www.cde.ca.gov/be>
CDE, Curriculum Frameworks and Instructional Resources Division:
www.cde.ca.gov/cilbranch/eltdiv/cdsmc.htm

Policy
adopted: December 16, 2002
revised: October 6, 2003

TORRANCE UNIFIED SCHOOL DISTRICT
Torrance, California

~~SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS~~

~~Sample Resolution for the
Schiff-Bustamante Standards-Based Instructional
Materials Program~~

~~WHEREAS: The Board of Education of the Torrance Unified School District has decided to purchase instructional materials for students in grades 9-12 pursuant to the Schiff-Bustamante Standards-Based Instructional Materials Program; and~~

~~WHEREAS: These instructional materials are basic instructional materials as defined in Education Code 60010. Education Code 60010 defines basic instructional materials as "instructional materials that are designed for use by students as a principal learning resource and that meet in organization and content the basic requirements of the intended course;" and~~

~~WHEREAS: These materials have been reviewed in accordance with Board policy and administrative regulation;~~

~~THEREFORE BE IT RESOLVED THAT: _____ (name of program/textbook) _____
for grades _____ published by _____ (name of publisher) _____ has been
determined to be aligned with State Board of Education _____ subject area _____
Content Standards adopted in 1997/1998 and therefore approved for purchase with
Schiff-Bustamante Standards-Based Instructional Materials funds.~~

~~Passed and adopted by the Board of Education of the Torrance Unified School District
on _____ date _____~~

~~**SUPPLEMENTARY INSTRUCTIONAL MATERIALS**~~

~~The Board of Education encourages teachers to use supplementary instructional materials which are relevant to curriculum objectives and compatible with District goals and objectives. By using such materials, teachers can introduce content and instructional strategies that enrich the curriculum, enhance learning, help students make critical judgments, and stimulate their intellectual growth.~~

~~Teachers shall carefully preview all supplementary instructional materials in order to ensure that, in their professional judgment, the materials are:~~

- ~~1. Directly related to the course of study in which they are being used~~
- ~~2. Appropriate for students' ages and maturity levels~~

~~Supplementary instructional materials must also be consistent with criteria developed for the selection and evaluation of other instructional materials. If the teacher believes that the materials may be in conflict with District criteria, the teacher shall confer with the principal or designee before using them.~~

~~(cf. 6161.1 Selection and Evaluation of Instructional Materials)~~

~~When using supplementary materials, teachers shall provide appropriate introductory and follow-up activities. In addition, teachers shall ensure that supplementary materials do not supplant the use of basic texts or teaching activities.~~

~~All materials must be used within legal copyright limits.~~

~~(cf. 6162.6 Use of Copyrighted Materials)~~

~~*Films*~~

~~When a teacher desires to show a film that has not been approved by the District or county for use in the grade level taught, the teacher shall preview the film to determine whether in his/her professional judgment it is consistent with District criteria for the selection of instructional materials. All films must be appropriate for the curriculum and the students' ages.~~

~~If the teacher has any questions about how established District criteria apply to the film, he/she shall confer with the principal or designee before showing the film.~~

~~(cf. 6141.2 Recognition of Religious Beliefs and Customs)~~

~~(cf. 6142.1 Family Life/Sex Education/Aids Prevention Instruction)~~

~~(cf. 6144 Controversial Issues)~~

~~**SUPPLEMENTARY INSTRUCTIONAL MATERIALS**~~ (continued)

Legal Reference:

~~EDUCATION CODE~~

~~233.5 Duty re instruction in morals, manners and citizenship~~

~~18111 Exclusion of books by governing board~~

~~51510 Prohibited study or supplemental materials~~

~~51511 Religious matters properly included~~

~~51933 Sex education materials~~

~~60010 Definitions~~

~~COURT DECISIONS~~

~~McCarthy v. Fletcher, (1989) 207 Cal. App. 3d 130~~