

## **TORRANCE UNIFIED SCHOOL DISTRICT**

### **CLASS TITLE: BEHAVIOR ANALYST**

Under the direction of the Director of Special Education and the Assistant Principal, LAUNCH Preschool Programs, assist in the administration and supervision of a behavioral programs and Intensive Behavior Intervention (I.B.I.) services for students with a diagnosis of autism or PDD NOS, or students with moderate to severe disabilities.

### **REPRESENTATIVE DUTIES:**

Provide inclusion support for students and discrete trial training (DTT) programs for students with a diagnosis of autism.

Provide behavioral consultation and classroom and/or staff consultation.

Assist school staff in the development of charting systems, the development of social stories, social groups (circle of friends), and social skills training.

Provide recommendations for instructional techniques, modifications, adaptations, and materials based on the unique needs of individual students.

Develop and conduct staff trainings and seminars, provide written reference articles and books to staff and parents.

Direct a team of four paraeducators to provide services to students with moderate to severe disabilities.

Assess the need for ASSISTT school-based or BRIDGE (*Building and Reinforcing Interventions Designed for Gains in Education*) home-based services, which would include administration of selected protocols, interviews of staff members and family members, and observations of the students across environments.

Generate written reports regarding the behavioral needs of individual students including recommendations for behavioral strategies, such as token economies, picture schedules, or other approaches.

Attend IEP meetings for initial requests for ASSISTT or BRIDGE assessments, as well as IEPs for students already receiving these services, to inform the IEP team.

Perform related duties as assigned.

### **KNOWLEDGE AND ABILITIES:**

#### **KNOWLEDGE OF:**

Challenges of children with moderate to severe disabilities.

The diagnosis of autism or PDD NOS, and approaches to instruction for this population.

Discrete Trial Instruction

Child psychology and behavioral responses.

Oral and written communication skills.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Interpersonal skills using tact, patience and courtesy.

Technical aspects of the IEP process as it relates to student services

Data collection techniques and data reporting.

Research methods and report writing techniques.

**ABILITY TO:**

Analyze behavior and target areas for enhanced student performance and response.  
Collect and analyze data and prepare clear, comprehensive reports.  
Read, interpret, apply and explain rules, regulations, policies and procedures of the program.  
Analyze situations accurately and adopt an effective course of action.  
Operate a computer terminal.  
Communicate effectively both orally and in writing.  
Supervise a team of educational assistants for the best possible result.  
Plan and organize work.  
Meet schedules and timelines.  
Work independently with little direction.  
Establish and maintain cooperative and effective working relationships with others.

**EDUCATION AND EXPERIENCE:**

A Bachelor's Degree with an emphasis in psychology, behavioral studies, sociology or related field. A Master's Degree in psychology, behavioral studies, sociology or related field is desirable. Behavior Intervention Case Manager (B.I.C.M.) certification and Board Certified Behavior Analyst (B.C.B.A.) certificate are preferred.

**LICENSES AND OTHER INFORMATION:**

Valid California driver's license. Employees in this classification must maintain insurability at the District's standard rate during the term of employment.

**WORKING CONDITIONS:****ENVIRONMENT:**

Office environment or school environment; subject to constant interruptions.

**PHYSICAL ABILITIES:**

Bending, pushing, moving, and lifting objects weighing up to 25 pounds. Dexterity of hands and fingers to operate office equipment, sitting or standing for extended periods of time, reaching to retrieve and maintain files, hearing and speaking to exchange information.