

PLEASE POST

**PERSONNEL COMMISSION
TORRANCE UNIFIED SCHOOL DISTRICT**

Regular Meeting
Tuesday
September 4, 2007
3:30 p.m.

Public Information Center/EMB
2336 Plaza del Amo, Torrance

AGENDA

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES – Regular Meeting of August 14, 2007
- III. NEW BUSINESS
 - A. Approval of Eligibility Lists –
Account-Payroll Clerk
Health Clerk
Language Assessment Proctor-Tier I/Tier II
School-to-Career Coordinator
 - B. Approval to Pay Invoice No. 1076500-
Legal Services-Kristine Kwong, Esq., Hinshaw & Culbertson, LLP
 - C. Approval of New Job Description – HVAC Mechanic Trainee
- IV. INFORMATION ITEMS

Job Announcements:
Instructional Assistant-Computer Lab
Public Information Officer
Software Specialist

Next Regular Commission Meetings –
September 18, 2007, 3:30 p.m.--District Office Board Room

September 26, 2007, 5:30 p.m.--Personnel Commissioners Association of
Southern California (PCASC) Dinner Meeting, Downey, CA
- V. COMMENTS FROM STAFF
- VI. COMMENTS FROM PERSONNEL COMMISSIONERS
- VII. COMMENTS FROM THOSE IN ATTENDANCE
- VIII. ADJOURNMENT