

**Minutes of the Regular Meeting of the Personnel Commission
May 20, 2008**

CALL TO ORDER The meeting was called to order by Mr. Furey at 3:30 p.m.

PRESENT Personnel Commissioners:
Patrick J. Furey, Esq.
Harold M. Klonecky, Ed.D.
Owen H. Griffith, Ph.D. (Excused Absence)
Kris Koga, Ed.D., Director-Personnel Commission
Liane Kwan, Personnel Analyst
Arturo Yepez, Associate Personnel Analyst

PLACE AND DATE OF MEETING Torrance Unified School District Office Board Room, 2336 Plaza del Amo, Torrance, May 20, 2008.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Mr. Furey.

APPROVAL OF MINUTES –Regular Meeting of May 6, 2008 Dr. Klonecky moved, seconded by Mr. Furey, that the Minutes of the Regular Meeting of May 6, 2008 be approved. Motion carried 2/0.

Mr. Furey requested a motion for an excused absence for Dr. Griffith due to his rehabilitation from recent surgeries.

Mr. Furey moved, seconded by Dr. Klonecky, that Dr. Griffith be granted an excused absence. Motion carried 2/0.

APPROVAL OF ELIGIBILITY LIST- Food Services Satellite Operator, Food Services Supervisor I, Food Services Transport Assistant, HVAC Mechanic Dr. Klonecky moved, seconded by Mr. Furey that the Eligibility Lists- Food Services Satellite Operator, Food Services Supervisor I, Food Services Transport Assistant, HVAC Mechanic be approved. Motion carried 2/0.

APPROVAL OF PROPOSED 2008-2009 BUDGET REDUCTION Dr. Klonecky moved, seconded by Mr. Furey, that Option A of the Proposed 2008-2009 Budget Reduction be approved. Motion carried 2/0.

Dr. Koga noted that Ms. Anna San Roman, CSEA Chapter 19 President, notified her earlier, that after negotiations, she does not object to the Personnel Commissioners approving Option A, as they had previously discussed in the last meeting.

LEGAL COUNSEL OPINION – KRISTINE KWONG, Esq., HINSHAW & CULBERTSON No action taken.

Dr. Koga noted an addendum from legal counsel, and that both opinions have been submitted to the Superintendent and Deputy Superintendent. She stated that according to legal counsel's opinions there is no law specifically requiring the employer to purchase automobile insurance for employees using personal vehicles to travel between work sites or transport students, but that the employer's mileage reimbursement rate covers a portion of the costs from one's personal insurance during the time of use. She added that in legal counsel's addendum an employer is required to reimburse an employee for expenses and losses when performing within the course and scope of employment, including the transportation of students and between work sites.

INFORMATION ITEMS Next Regular Commission Meeting-
Jun 3, 2008, 3:30 p.m.—District Office Board Room

PCASC Dinner Meeting – May 21, 2008, Downey, CA

2009 Statewide CSPCA Conference – February 5-8, 2009, San Diego, CA

COMMENTS FROM STAFF Dr. Koga stated that the Los Angeles County Office of Education has approved our 2008-2009 Personnel Commission budget, and the Personnel Commission has returned to the District the over \$13,000 from our frozen accounts.

Dr. Koga notified the Personnel Commissioners that she has enclosed a draft of the annual salary survey for their review. She said the final salary survey will be on the next agenda for approval, and when approved it will be forwarded to Human Resources as an Information Item on the Board Agenda.

**COMMENTS FROM
PERSONNEL
COMMISSIONERS**

Mr. Furey reported that the Torrance Education Foundation dinner raised approximately \$300,000 with 660 people in attendance. He noted that the winning raffle ticket for the 2008 Toyota Prius was sold by the North High School Band Director to a magician in Orange County. He stated that both Toyota Motor Sales, U.S.A and Torrance Marriott have already expressed great interest in participating in next year's annual dinner.

CLOSED SESSION

Evaluation of the Director-Personnel Commission. No action taken.

ADJOURNMENT

Meeting adjourned at 4:15 p.m.