

**Minutes of the Regular Meeting of the Personnel Commission
April 1, 2008**

CALL TO ORDER The meeting was called to order by Mr. Furey at 3:30 p.m.

PRESENT Personnel Commissioners:
Patrick J. Furey, Esq.
Harold M. Klonecky, Ed.D.
Owen H. Griffith, Ph.D
Kris Koga, Ed.D., Director-Personnel Commission
Liane Kwan, Personnel Analyst
Arturo Yepez, Associate Personnel Analyst

PLACE AND DATE OF MEETING Torrance Unified School District Office Board Room, 2336 Plaza del Amo, Torrance, April 1, 2008.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Mr. Furey.

PUBLIC HEARING - PERSONNEL COMMISSION BUDGET- 2008-2009 Mr. Furey opened the Public Hearing – 2008-2009 Personnel Commission Budget.
Hearing no comments, Mr. Furey requested a motion to close the hearing.
Dr. Griffith moved, seconded by Dr. Klonecky that the Public Hearing – 2008-2009 Personnel Commission Budget be closed. Motion carried 3/0.

APPROVAL OF MINUTES –Regular Meeting of March 18, 2008 Dr. Klonecky moved, seconded by Dr. Griffith, that the Minutes of the Regular Meeting of March 18, 2008 be approved. Motion carried 3/0.

APPROVAL OF 2008-2009 PERSONNEL COMMISSION BUDGET Dr. Griffith moved, second by Dr. Klonecky, that the 2008-2009 Personnel Commission Budget be approved. Motion carried 3/0.

APPROVAL OF PERSONNEL COMMISSION OFFICE RAMP & SKIRTING REPAIR- GEURIN'S MOBILE HOME SERVICE, CA CONTRACTOR'S LICENSE 783466 Dr. Klonecky moved, seconded by Dr. Griffith, that the Personnel Commission Office Ramp & Skirting Repair for Geurin's Mobile Home Service, CA Contractor's License 783466 be approved. Motion carried 3/0.

INFORMATION ITEMS Job Announcements:
Audio-Visual and Telecommunications Equipment Technician
Next Regular Commission Meeting-
April 15, 2008, 3:30 p.m.—District Office Board Room
PCASC Spring Conference-April 25-26, 2008-Hilton Irvine/Orange County Airport
Torrance Education Foundation Dinner-May 10, 2008, Torrance Marriott Hotel

COMMENTS FROM STAFF Dr. Koga noted that Mr. Yepez and Ms. Kwan attended the HR Star Conference (no registration cost) at the Los Angeles Convention Center on March 26, 2008. Mr. Yepez noted the four different sessions he attended which included: (1) Recruiting Excellence; (2) Pre-Employment Screening; (3) Strategies for Implementing a Successful Recognition Program; (4) When California and Federal Leave Laws Collide. Ms. Kwan reported on the session of Appreciative Inquiry, which focuses on approaching workplace issues as an asset, rather than a problem.

**COMMENTS FROM
PERSONNEL
COMMISSIONERS**

Mr. Furey presented to Dr. Griffith and Ms. Kwan Merit Academy Certificates, December 2007. Dr. Koga noted that they were both graduates of the California School Personnel Commissioners Association Merit Academy which was a comprehensive 40-hour training consisting of five 8-hour Saturdays. Mr. Furey commended them on their dedication to the Merit System.

Dr. Griffith reported that from forty (40) competitors, six (6) winners and two (2) honorable mentions were selected at the Torrance Symphony's Annual Young Artists Concerto Competition at Torrance High School on March 29, 2008.

Dr. Griffith also announced that Torrance High School's production of *Smile the Musical* will be showing from April 3-5 2008, 7:00 p.m. in the Torrance High School Auditorium.

Dr. Griffith reported that June 3, 2008 would be the General Municipal Election for the City Council of Torrance. He highlighted the important dates and locations for the Candidate's Forum, as follows:

April 3, 2008

Torrance Area Chamber of Commerce & South Bay Board of Realtors
3:30 p.m. – 5:30 p.m., Katy Geissert Library Meeting Room

April 16, 2008

Torrance League of Women Voters, AAUW & Torrance Council PTA
7:00 p.m., Toyota Meeting Hall

April 23, 2008

Old Torrance Neighborhood Association
7:00 p.m. – 9:00 p.m., Bartlett Sr. Center – 1318 Cravens

May 5, 2008

Southwood Homeowners Association
7:00 p.m. – 9:00 p.m., Anza School – 21400 Ellinwood Dr.

May 12, 2008

Joint – Southwood Riviera, Seaside and Hollywood Riviera HOAs
7:00 p.m. – 9:00 p.m., South High School Cafeteria – 4801 Pacific Coast Highway

May 14, 2008

Torrance Performing Arts Consortium
7:00 p.m. – 9:00 p.m., Nakano Theatre

May 18, 2008

New Horizons
2:00 p.m. – 4:00 p.m., Clubhouse (For New Horizons residents NOT OPEN TO PUBLIC)

May 19, 2008

West Torrance Homeowners Association
7:00 p.m. – 9:00 p.m., Bert Lynn Middle School – 5038 Halison Street

May 22, 2008

North Torrance Homeowners Association
7:00 p.m. – 9:00 p.m., North High School Library – 3620 W. 182nd Street

ADJOURNMENT

Meeting adjourned at 4:08 p.m.