

**Minutes of the Regular Meeting of the Personnel Commission
April 4, 2006**

- CALL TO ORDER** The meeting was called to order by Dr. Klonecky at 3:35 p.m.
- PRESENT** Personnel Commissioners:
- Dr. Harold M. Klonecky
 Dr. Owen H. Griffith (arrived 3:50 p.m.)
 Mr. Steven M. Busch
- Dr. Kris Koga, Director-Personnel Commission
 Mr. Walt Heath, Associate Personnel Analyst
- PLACE AND DATE
OF MEETING** Torrance Unified School District Office Board Room, 2336 Plaza del Amo,
Torrance, April 4, 2006.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Mr. Busch.
- MOTION TO ADD ITEM –
Approval of Personnel
Commission Office Carpet
Replacement – Carpets by
Monte, Inc. – CA State
Contractor License
#469569** Mr. Busch moved, seconded by Dr. Klonecky, that the item of Approval Of
Personnel Commission Office Carpet Replacement – Carpets by Monte,
Inc.- CA State Contractor License #469569 be added. Motion carried 2/0.
- APPROVAL OF
PERSONNEL
COMMISSION OFFICE
CARPET REPLACEMENT
– Carpets by Monte, Inc.** Mr. Busch moved, seconded by Dr. Klonecky, that the Personnel
Commission Office Carpet Replacement – Carpets by Monte, Inc. - CA
State Contractor License #469569 be approved. Motion carried 2/0.
- APPROVAL OF MINUTES
–Regular Meeting of
March 21, 2006** Mr. Busch moved, seconded by Dr. Klonecky, that the Minutes of the
Regular Meeting of March 21, 2006 be approved. Motion carried 2/0.
- APPROVAL OF
ELIGIBILITY LIST –
Health Clerk** Dr. Griffith moved, seconded by Mr. Busch, that the Eligibility List – Health
Clerk be approved. Motion carried 3/0.

**APPROVAL OF
RECLASSIFICATION
STUDY REPORT, 2005-
2006 – Mr. Richard Ide,
Consultant**

Mr. Busch moved, seconded by Dr. Griffith, that the Consultant re-examine four of the reclassification reports (Gebhard-Hirata, Fielding, Domski, Grudt) and that this entire item be tabled for the next meeting of the Personnel Commission.

The following individuals addressed the Commission concerning this item:

1. Dr. Don Stabler, Deputy Superintendent-Administrative Services, requested that Ms. Grudt's position be reconsidered for placement on Range 87, equivalent to the Human Resources Analyst and Personnel Analyst positions.
2. Mr. Dave Domski, Planning Projects Specialist, requested that his position be reassessed for salary placement at a higher level.
3. Ms. Karen Gebhard and Ms. Claire Hirata, Executive Secretary-Superintendent's Office, noted that due to the structural flaw in the current salary schedule, their salary placement should be B16 as noted in the last salary survey.
4. Anna San Roman, CSEA President, and Judy Vega, Local 99 Labor Representative, requested clarification on the reclassification process.
5. Dr. Koga noted that the Consultant shared that the difficulty in the TUSD reclassification process stemmed from the compaction of the salary schedules. He pointed out the need for the Board of Education to closely monitor the annual salary survey by the Personnel Commission and take action to at least bring comparable positions to the median.
6. Mr. Busch expressed concern with positions such as the Health Clerk that should be a six-hour position with benefits. He also requested clarification on the Fielding reclassification report.

**APPROVAL OF
PERSONNEL
COMMISSION RETAINER
AGREEMENT – Hinshaw &
Culbertson LLP – Kristine
E. Kwong, Attorney at Law**

Mr. Busch moved, seconded by Dr. Griffith, that the Personnel Commission Retainer Agreement – Hinshaw & Culbertson LLP – Kristine E. Kwong, Attorney at Law, be approved. Motion carried 3/0.

INFORMATION ITEMS

Job Announcements:
High School Site Supervisor
School Secretary I

Next Regular Commission Meeting:
April 18, 2006, 3:30 p.m., District Office Board Room

COMMENTS FROM STAFF

Dr. Koga noted that pursuant to Personnel Commission Rule 2.5.1, the Commissioners were in receipt of the proposed Personnel Commission Budget for 2006-2007. She added that under Personnel Commission Rule 2.5.2, the Commissioners must provide for a public hearing on its proposed budget prior to May 30.

The Commissioners then set the date for the public hearing on Tuesday, April 25, 2006, 3:30 p.m. in the Personnel Commission Office.

Mr. Heath noted that he would be attending the upcoming Merit Academy.

**COMMENTS FROM
COMMISSIONERS**

Dr. Griffith apologized for his late arrival which was due to car trouble.

ADJOURNMENT

The meeting was adjourned 4:50 p.m.