

**Minutes of the Regular Meeting of the Personnel Commission
November 16, 2004**

CALL TO ORDER The meeting was called to order by Dr. Klonecky at 3:30 p.m.

PRESENT Personnel Commissioners:

Dr. Harold M. Klonecky
Dr. Owen H. Griffith
Mr. Steven M. Busch

Dr. Donald R. McCann, Director-Personnel Commission
Ms. Kris Koga, Personnel Analyst

**PLACE AND DATE
OF MEETING** Torrance Unified School District Personnel Commission Conference
Room, 2335 Plaza del Amo, Torrance, November 16, 2004.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Dr. Griffith.

**APPROVAL OF MINUTES
–Regular Meeting of
November 2, 2004** Mr. Busch moved, seconded by Dr. Griffith, that the Minutes of the
Regular Meeting of November 2, 2004, be approved. Motion carried 3/0.

**APPROVAL OF
ELIGIBILITY LISTS –
School Secretary I** Dr. Griffith moved, seconded by Mr. Busch, that the Eligibility List – School
Secretary I be approved. Motion carried 3/0.

**APPROVAL OF LEGAL
SERVICES INVOICE
REGARDING MERIT
SYSTEM BALLOT
MEASURE FROM
ATTORNEY BETTY ANN
DOWNING** Mr. Busch moved, seconded by Dr. Griffith, that the Legal Services Invoice
Regarding Merit System Ballot Measure from Betty Ann Downing dated
October 25, 2004 be ratified and approved for payment. Motion carried
3/0.

INFORMATION ITEMS Next Regular Commission Meetings:
December 7, 2004, 3:30 p.m. – District Office Board Room

COMMENTS FROM STAFF Dr. McCann noted that District employees were in receipt of a
memorandum from Superintendent Fish dated November 16, 2004 stating:

“On November 15, 2004, the Board of Education approved the
Supplemental Employee Retirement Plan (SERP) for certificated, non-
management employees. Since our purpose is to generate savings in
time of severe budget reductions, we will not be extending this offer to
management or classified employees. The cost analysis (available in
Business Services) for these two groups shows a loss, which would
detract from savings on the certificated side. Our goal will be to save as
many jobs as possible through plans such as the SERP.”

The Commissioners unanimously requested that a copy of the cost
analysis be obtained from Business Services for their review.

ADJOURNMENT The meeting was adjourned 3:50 p.m.