

**Minutes of the Meeting of the Personnel Commission
June 15, 2004**

CALL TO ORDER The meeting was called to order by Dr. Klonecky at 3:30 p.m.

PRESENT Personnel Commissioners:

Dr. Harold M. Klonecky
Dr. Owen H. Griffith (absent)
Mr. Steven M. Busch

Dr. Donald R. McCann, Director-Personnel Commission
Ms. Kris Koga, Personnel Analyst

**PLACE AND DATE
OF MEETING** Torrance Unified School District Board Room, 2336 Plaza del Amo,
Torrance, June 15, 2004.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Dr. McCann.

**APPROVAL OF MINUTES –
June 1, 2004** Mr. Busch moved, seconded by Dr. Klonecky, that the minutes of the
regular meeting of June 1, 2004 be approved. Motion carried 2/0.

**APPROVAL OF
ELIGIBILITY LIST-
Child Development
Program Assistant** Mr. Busch moved, seconded by Dr. Klonecky, that the Eligibility List –
Child Development Program Assistant be approved: Motion carried 2/0.

MOTION TO ADD ITEM Mr. Busch moved, seconded by Dr. Klonecky, that the item for Approval of
Safety Repairs to Entrance Ramp to Personnel Commission Office be
added: Motion carried 2/0.

**APPROVAL OF SAFETY
REPAIRS TO ENTRANCE
RAMP TO PERSONNEL
COMMISSION OFFICE** Mr. Busch moved, seconded by Dr. Klonecky, that the bid to perform
safety-related repairs to the Commission's ramp and paint the ramp in
accordance with the attached bid for \$450 from Geurin's Mobile Home
Service dated June 3, 2004 be approved: Motion carried 2/0.

INFORMATION ITEMS Next Regular Commission Meeting:
July 13, 2004, 3:30 p.m. – District Office Board Room
August 10, 2004, 3:30 p.m. – District Office Board Room

September meeting schedule will resume to first and third Tuesdays.

**CLOSED SESSION –
Pursuant to Section
54956.8, Public Employee
Performance Evaluation** The Commissioners adjourned to Closed Session at 3:45 p.m.

ADJOURNMENT The meeting was adjourned at 4:00 p.m.