

PLEASE POST

**PERSONNEL COMMISSION
TORRANCE UNIFIED SCHOOL DISTRICT**

Regular Meeting
Tuesday
January 23, 2007
3:30 p.m.
District Office Board Room
2336 Plaza del Amo, Torrance

AGENDA

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES – Regular Meeting of December 5, 2006
- III. NEW BUSINESS
 - A. Approval of Eligibility Lists-Child Development Program Assistant-Tier II, Food Services Assistant, Information Technologies Technician, Staff Assistant-Special Education, Supervisor-Drivers/Dispatcher
 - B. Approval of Re-employment List-Instructional Assistant-Computer Lab
 - C. Approval of New Job Descriptions-Child Development Enrollment Clerk I and Child Development Enrollment Clerk II
 - D. Approval to Pay Invoice for \$162.96-Hinshaw & Culbertson LLP
 - E. Legal Counsel Opinion on Reversion Rights – Personnel Commission Rule 9.3.3
 - F. Approval of New Job Description- Language Assessment Proctor-Tier I/Tier II
- IV. INFORMATION ITEMS

Job Announcements:
Child Development Program Assistant-Tier II
Instructional Assistant-Bilingual
Instructional Assistant-Computer Lab
Personnel Analyst

2007 CSPCA Annual Conference – February 15-18, 2007 – Long Beach, CA

Next Regular Commission Meeting –
February 6, 2007, 3:30 p.m.-District Office Board Room
- V. COMMENTS FROM STAFF
- VI. COMMENTS FROM PERSONNEL COMMISSIONERS
- VII. COMMENTS FROM THOSE IN ATTENDANCE
- VIII. ADJOURNMENT