

PLEASE POST

**PERSONNEL COMMISSION
TORRANCE UNIFIED SCHOOL DISTRICT**

Regular Meeting
Tuesday
September 6, 2005
3:30 p.m.

**District Office Conference Room
2335 Plaza del Amo, Torrance**

AGENDA

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES –Regular Meeting of September 6, 2005.
- III. NEW BUSINESS
 - A. Approval of Eligibility Lists – Health Clerk and Job Developer.
 - B. Approval of Re-Employment Lists – Certificated Personnel Technician, Instructional Assistant, Office Assistant II, Staff Secretary.
 - C. Approval of New Job Description – Adult Education Specialist
- IV. INFORMATION ITEMS

Job Announcements: School Bus Driver, Heavy Duty Diesel Mechanic, Director-Human Resources, Instructional Assistant – Bilingual, Paraeducator-Tier I/Tier II, Pre-Employment Technician

Next Regular Commission Meeting –
September 20, 2005, 3:30 p.m. – District Office Board Room
- V. COMMENTS FROM STAFF
- VI. COMMENTS FROM PERSONNEL COMMISSIONERS
- VII. COMMENTS FROM THOSE IN ATTENDANCE
- VIII. ADJOURNMENT