

**PLEASE POST**

**PERSONNEL COMMISSION  
TORRANCE UNIFIED SCHOOL DISTRICT**

Regular Meeting  
Tuesday  
January 10, 2006  
District Office Board Room  
2336 Plaza del Amo, Torrance

**AGENDA**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES –Regular Meeting of December 6, 2005.
- III. NEW BUSINESS
  - A. Approval of Eligibility Lists – Account-Payroll Clerk, Director-Employee Resources, Grounds Maintenance Worker, Human Resources Technician, Instructional Assistant-Computer Lab, Manager-Payroll, Office Assistant II, Office Assistant III.
  - B. Approval of New Job Description – Behavior Analyst
  - C. Approval of Revised Job Description – Senior Accounting Specialist
  - D. Approval of Advanced Salary Placement – Director-Employee Resources
  - E. Approval to Fill Frozen Analyst Position – Personnel Commission
- IV. INFORMATION ITEMS

Job Announcements:  
Benefits Specialist, Health Clerk,  
Paraeducator-Tier I/Tier II, Plumber,  
Stock Delivery Clerk

Next Regular Commission Meeting –  
February 7, 2006, 3:30 p.m. – District Office Board Room

January 25, 2006 – PCASC Meeting – Downey, CA  
February 9-12, 2006 – CSPCA Annual Conference – Sacramento, CA
- V. COMMENTS FROM STAFF
- VI. COMMENTS FROM PERSONNEL COMMISSIONERS
- VII. COMMENTS FROM THOSE IN ATTENDANCE
- VIII. ADJOURNMENT