

**PLEASE POST**

**PERSONNEL COMMISSION  
TORRANCE UNIFIED SCHOOL DISTRICT**

Regular Meeting  
Tuesday  
August 5, 2003  
7:30 p.m.  
District Office Board Room  
2336 Plaza del Amo, Torrance

**AGENDA**

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES – Regular Meeting of July 8, 2003
- III. NEW BUSINESS
  - A. Approval of Eligibility List – Staff Secretary, Educational Assistant-Special Education (Promotional)
  - B. Proposed Renewal of Contract to Conduct Reclassification Study for Information Technologies (IT) and Fiscal Services (FS)
  - C. Approval of FIRST READING – Proposed Revisions to Chapter 15, 16 and 17, Rules and Regulations
  - D. Approval of Personnel Commission Annual Report, 2002-2003
  - E. Approval of 2003-2004 Personnel Commission Conference Attendance Authorization
- IV. INFORMATION ITEMS

Next Regular Commission Meeting – September 2, 2003, 5:30 p.m.
- V. COMMENTS FROM STAFF
- VI. COMMENTS FROM PERSONNEL COMMISSIONERS
- VII. COMMENTS FROM THOSE IN ATTENDANCE
- VIII. ADJOURNMENT